



Job Description

Job Title: Development Technologist

Location: Elizabethtown, KY

Reports To: Technical Manager

Wage: Salary (Exempt)

Classification: Full Time

Division: Technical

Name: _____

Reporting and Responsibilities:

Reporting to the Technical Manager, the Development Technologist will be responsible for overall regulatory compliance, quality assurance, and efficient development and modification of manufacturing processes while serving as a liaison between multiple departments.

Additional Responsibilities may include but are not limited to:

- Evaluate, support, and develop new coatings formulations
- Evaluate and troubleshoot customer's needs and resolve complaints
- Support and conduct field trials
- Evaluate market needs for new product development platform
- Provide technical support to sales; track market trends
- Explore new markets; conduct research
- Create Technical Data Sheets for new and updated products
- Research patent and literature using tools such as NERAC, Engineering village, etc
- Active committee member for ASTM, ISO, etc. organizations
- Support quality department; develop comprehensive in-coming raw materials COA verification and testing program
- Complete compliance and regulatory documents timely and accurately
- Issue samples to customers as directed by Sales team and other internal departments
- Improve internal processes and overall quality of product
- Involved with technical compliance
- Other assigned duties as this role develops

Requirements:

- B.S. in Chemistry, coatings, or polymer science
- 2-3 years relevant industrial experience
- Independent and forward thinking
- Proactive, maintaining good project management skills
- In-depth technical report writing skills
- Strong verbal and written communication skills
- Understanding of film converting, web handling; knowledgeable in adhesives and inks a plus

Core Competencies

- Organizational and planning skills
- Communication skills
- Judgment and decision-making ability
- Initiative
- Discretion and confidentiality
- Attention to detail and accuracy
- Adaptability
- Interact with persons of various social and cultural backgrounds

Working Conditions

- Long hours sitting and using office equipment and computers

- May have to manage a number of projects at one time, and may be interrupted frequently to meet the needs and requests
- May find the environment to be busy, noisy and will need excellent organizational and time and stress management skills to complete the required tasks
- May have to enter manufacturing environment and wear designated PPE as required

Physical Demands

- Regularly required to sit
- Use hands to handle or feel and talk or hear
- Frequently required to reach with hands and arms
- Occasionally required to stand; walk and stoop, kneel, crouch, or crawl
- Occasionally lift and/or move up to 25 pounds
- Close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus
- Maybe subject to loud noises while in factory

EEO Statement

Flex Films is an Equal Opportunity Employer encouraging diversity in the workplace. All qualified applicants will receive consideration for employment without regard to their race, color, creed, religion, national origin, citizenship status, ancestry, sex, age, physical or mental disability, marital status, family responsibilities, pregnancy, genetic information, sexual orientation, gender expression, gender identity, transgender, sex stereotyping, protected veteran or military status, and other categories protected by federal, state or local law.

Employee Name Printed

Employee Signature / Date

Team Leader / Manager Signature Date